



2020 School Information



Bartling Crescent Bateman WA 6150

Tel: 6258 6900

Email: Bateman.ps@education.wa.edu.au

Web: www.batemanps.wa.edu.au

PRINCIPAL'S FOREWORD

Welcome to Bateman Primary for 2020, our 50th Anniversary.

Your family is part of a wonderful and dynamic community which supports all of our children and empowers our staff to seek excellent academic, social and emotional outcomes for all. Through a range of dynamic teaching, high levels of classroom and outside support, exciting and targeted activities, the use of whole-school events and a warm and safe environment, we seek to develop the "Whole-Child"; one who not only has a sound academic background but also makes good and ethical decisions, understands friendships and social interactions, is environmentally aware and is ready to play an active role in an always changing future.

One of the key features that separates Bateman Primary from almost every other primary school is the genuine high-level of support and involvement of our parent community. Not only is the parent community active in providing us with clear direction on what they want from their school, they also provide huge amounts of support in areas such as school buildings and grounds, assistance in and around the classrooms, the management of uniforms and lunches, the provision of excellent governance of our operations and they support all parents and welcome our new families.

Since becoming an Independent Public School at the end of 2016, but even before then, Bateman Primary has placed high emphasis on selecting staff who are dynamic in the classroom, form positive relationships with students, have excellent curriculum knowledge and communicate well with parents and students. Our staff drive the innovative programs and practices you see around the school through their work on specific committees and through our distributed leadership structure which ensures staff ownership and buy-in to all of our programs and practices.

With 2020 being our 50th Anniversary you will see a number of events happening around the school to mark the occasion, although we plan to keep things pretty low-key and not take our focus from the students. During Term 1 we will celebrate the opening of our Bush Tucker Track (a project coordinated by our Grounds Committee and wonderful Parents and Citizens) at a formal assembly, in Term 2 and 4 our parents will coordinate whole-school events and in Term 3 the school will present some form of concert linked to programs such as our Wakikirri performance and music program.

That our school numbers have grown from 258 at the beginning of 2018 to an anticipated 340 for the start of 2020 is testimony to the amazing things we are able to offer for our students and families. We receive applications regularly from non-government schools and other local primary schools from families who have heard of the high-quality teaching, amazing parents, innovative and targeted programs and high levels of support available for students and families. We receive very positive comments from all new families about the way they are welcomed into the Bateman community and this reflects the amazing community-based school which we have all been active partners in creating.

I welcome you to 2020 and hope that you enjoy the exciting year we have planned for our students and families in our amazing little school.

Marc Lockett
PRINCIPAL

BATEMAN PRIMARY SCHOOL

Bartling Crescent
Bateman WA 6150

School Contact Details

Telephone: 6258 6900
Email: bateman.ps@education.wa.edu.au
Website: www.batemanps.wa.edu.au

Principal Mr Marc Lockett

Deputy Principal Ms Cath Parry

Deputy Principal Mrs Sonja Katnich

Manager Corporate Services Ms Jennifer Fewster

School Officer Ms Claire Cranswick

School Emblem The Banksia Leaf



School Motto

Seek Knowledge and Friendship

OUR VISION

Our Vision is to empower our children to realise their full potential to become future ready citizens.

We are guided by the following community developed beliefs:

UNDERLYING BELIEF

We believe that all children have the capacity to excel in whatever they choose and it is our role to guide them onto the right path to maximise their opportunities for development.

OUR VISION

To empower our children to realise their full potential to become future ready citizens.

OUR VALUES AND GUIDING PRINCIPLES

To realise Our Vision we will focus on three core Values, which are further underpinned by our guiding principles:

Excellence

World class pedagogy: Bateman Primary School is a place where educators are provided with the resources and opportunities to excel within an environment which supports staff collegiality and mutual support.

Personalised: Staff believe that all children are unique and strive to discover their individuality, then tailor their teaching to that.

Whole of Child

Learning Environment: Attending Bateman Primary School will be engaging and enjoyable for the whole community.

Nurturing: Our role is to provide a supportive and resilient environment in which to promote the whole of life development of our children.

Community

Collaborative: Staff collaborate with the children's guardians to unlock and the realise their full potential.

Accessible: The School is central to the community and promotes the use of its assets by all.

School Times

Monday, Tuesday, Wednesday, Thursday, and Friday

Day Commences:	8.45am
Morning Recess:	10.50 – 11.10am
Lunch:	1.10 – 1.45pm
Finish:	2.50pm

- ❖ The first 15 minutes of lunch is a supervised eating period.
- ❖ At the beginning of the year all students from Kindergarten to Year 6 will start full time.
- ❖ Kindergarten students will attend three days one week and two days the next.

NOTE: Due to duty of care requirements, parents are asked to ensure that children arrive at school after 8.30am when teachers are on duty. Children arriving before this time must go straight to the Undercover Area and at 8.30am may go to their classrooms and prepare for the day.

Although parking is at a premium at the end of the day we ask that parents pick up their children promptly to ensure they don't become distressed and to allow staff to attend meetings or work on their classroom preparation.

School Terms

2020

Semester 1:

Term 1	Monday 3 February	-	Thursday 9 April
Term 2	Tuesday 27 April	-	Friday 3 July

Semester 2:

Term 3	Monday 20 July	-	Friday 25 September
Term 4	Monday 12 October	-	Thursday 17 December

Pupil Free Days:

Friday 29 May	Monday 20 July	Monday 2 November
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Absentees

Attendance is managed through a Department of Education computerised data base. Department regulations require a verbal or written explanation from the child's parent/guardian as to why your child was absent from school. If your child is to be away for an extended period of time you will need to inform the principal. We are instructed that absences for holidays during the school term are to be recorded as an "unauthorised vacation". Permission to leave the school grounds will not be granted unless parent advice has been received. Parents are asked to attend the office to complete a 'student leave pass' whenever children leave school early.

Children who arrive late (after 9.00am) will also be required to report to the office and complete a late pass to provide a reason which will be noted by the teacher. Parents who sign children in late or leaving early are not required to write an additional note. A record of each child's attendance is provided in the reports that go home at the end of Term 2 and 4.

Accidents/Sick Children

Parents need to ensure that their phone numbers and the phone numbers of emergency contacts are kept up to date as they will be contacted in the case of an emergency, accident, or sickness at school. It is preferable for children to be aware of those people who are listed as their emergency care, particularly for occasions when they may need to be picked up from school. As facilities at the school are very limited in catering for sick children, parents are requested to make a fair judgement on mornings when children complain of feeling unwell. Those children who are genuinely ill should be kept at home for the health and well being of themselves and others.

Allergies

Parents are asked to ensure that all current information regarding allergies and conditions which require emergency care and procedures is provided to the office for inclusion in the schools records. A passport size photo is also required for emergency identification if your child falls into this category. This accompanies an emergency care plan along with any required medication.

Allergy Aware School

At Bateman School we have many students who have nut allergies and subsequently we endeavour to support them by discouraging the inclusion of nuts and nut products (e.g. nutella, peanut paste) in children's lunchboxes or other products brought into the classroom.

Assemblies

Formal school assemblies are usually held once per fortnight in the undercover areas on Friday mornings at 8.45am. They are hosted on a roster basis by a class and parents are encouraged to attend. Merit Certificates are presented to individual students (if your child is receiving a certificate you will be notified in advance) and an item is performed by the host class and any special events are highlighted and acknowledged. Kindy to Year 6 classes attend the assemblies.

Before and After School Care

The school is serviced by Mulberry Tree Childcare, an independent after school care facility. At Bateman Primary, Mulberry Tree will offer before and after school care and vacation care during the school holidays.

All arrangements need to be made with the centre directly on 9310 7272 or leeming.kidsclub@mulberrytrees.com.au

Book Club

Each year the P&C organise the Scholastic Book Club. There are usually eight book club orders per year. By supporting this program, children not only gain access to reasonably priced books, but the school also benefits because Scholastic award bonus points according to the total order value. The school uses these points to buy additional reading books or other goods to benefit the children.

Bicycles

Whilst every precaution is taken, unfortunately we cannot accept responsibility for the safety of bicycles, skate boards or scooters at school. Those riding to school should ensure that their bike and helmet are secured with a padlock and chain in the bike enclosure. Skateboards should not be brought to school. Student riding bikes to school must park their bikes in the bike enclosure. Students must walk their bikes when on the school grounds.

Safe age for riding to school – The Accident Prevention Foundation of Australia in research has found that children below the age of 9 years are at serious risk riding bicycles in traffic. Neither peripheral vision nor directional hearing has developed sufficiently to give warning signs before this age. Children are therefore not encouraged to ride to school before Year 4 unless in the company of an adult.

NOTE: Bicycle helmets are compulsory. This law will be enforced by a Community Police Officer.

BYOD Program

The school has a Bring Your Own Device (BYOD) Program in P-6 classrooms and invites parents to participate in the program. It is not compulsory and iPads will still be provided in limited numbers and in a shared capacity. There will be a specified rollout for new iPads and parents will be notified when they are able to send a device to be connected to the system. ZuluDesk along with the apps required will be installed onto the device before it will be able to be used in the classroom.

Please ensure the BYOD Program Information and ICT Policy have been read and the forms signed to enable your child to access online services. Included in the ICT Policy is the Acceptable Use Agreement for electronic devices and the Internet. This will be given out in Pre Primary and Year 4. It remains valid unless advised otherwise. Further information about the program can be found on the website.

Canteen/Lunch Orders

Bateman Primary does not have a canteen. However, students may order lunches on Wednesday and Friday. Orders for lunches are provided by Subway O'Connor and the Bull Creek Primary School Canteen. Both the ordering procedure and menu are available on our website and from the school office.

Ice-creams are sold at lunchtimes for Years 1-6 on Fridays during Terms 1 and 4 by the P&C.

Charges and Voluntary Contributions

The following information about school contributions and charges was provided to parents in November last year and complies with the requirements of the Education Act.

Kindergarten to Year 6:

Voluntary Contribution	\$60 per child
P&C Contribution:	\$30 per child

Charges for extra cost optional components:

A breakdown of estimated charges for student's participation in incursions, excursions, activities, etc for 2020 has been included in the schedule below. Students will only incur costs when they are involved in a particular activity. The amounts indicated in the schedule represent the maximum charge for scheduled activities in 2020.

K	PP	1	2	3	4	5	6
\$280	\$335	\$215	\$215	\$235	\$285	\$635	\$635

Payment can be made by direct debit or at the front office with cash, cheque or EFTPOS. Statements will be sent out to all families at the beginning of the year.

Crosswalk Attendants

Parents should be aware that Crosswalk Attendants are on duty on Parry Avenue and Murdoch Drive. Parents are asked to stress to their children the need to use these attendants if they cross Parry Avenue and/or Murdoch Drive, before and after school.

Cyber Safety

For resources to assist parents to have conversations about Cyber Safety, or what to do if your child is being cyber bullied, the Office of eSafety Commissioner website is a good place to start www.esafety.gov.au/education-resources/iparent

Curriculum

The school offers a curriculum developed from the learning areas of English, Mathematics, Science, Humanities, Arts and Social Sciences; Languages, Technologies, The Arts and Health and Physical Education. The implementation of the curriculum is based on the principles embodied in the Western Australian Curriculum. At parent meetings, teachers will provide further information about the way the curriculum is developed and how the child's progress is reported.

Dental Therapy Centre

The School Dental Service provides free ongoing preventive and general dental care for Pre-Primary to Year 11 students in WA who complete an enrolment form. Children from our school can access treatment through the Caralee Dental Therapy Centre situated at Caralee Primary School on the corner of Winnacott and Archibald Street in Willagee on 9337 6818.

Dogs on School Grounds

Dogs are **NOT** permitted on the school grounds. This includes the oval and also applies to dogs on leashes. Those families walking to school with their dog are requested to leave the dog at the school boundary. 'No Dogs' signs are erected around the oval informing the wider community. The exception to this is if a student requires a medical assist or service dog.

Environmental Program

Parents would be aware that the school has quite large grounds with the theme of native vegetation. We also have a bushland area surrounding our netball and basketball courts. In addition, the school has established a sustainable garden which includes a worm farm, chicken coop and a vegetable and herb garden. This program involves the whole community.

Recently the P&C, in partnership with local elders and Melville Council, established a Bush Tucker Track. Families are invited to wander through and see how the native plants are traditionally used and connect with the environment.

Email Address

Please ensure we have your up-to-date email address as important information and class communication is regularly sent via email.

Emergency Contact Details

Parents should ensure that emergency contacts are up to date. It is suggested that two such numbers be provided (see Accidents/Sick Children). It is the parents' responsibility to advise the school of any changes to these numbers that occur during the year.

Excursions/Incursions/Activities

Excursions and in-school activities to enhance the educational program are planned by the teachers throughout the year. Advance notice of such events (including details and costs) is provided to parents and permission for children to attend must be signed by parents.

The school has the right (and accountability) to exclude students from excursions who present a risk to the safety of themselves and/or others as well as those whose behaviour has indicated they are unable to accept responsibility for behaving appropriately. Parents will be notified of alternate supervision in this case.

Teachers will call for parent volunteers to assist with excursions and to comply with appropriate adult/student ratios.

It is the schools policy that if payment has not been received by the due date, it is assumed your child is not attending.

Extra Curricula

To further advance our students, Bateman Primary provides Instrumental Music and Primary Extension and Academic Challenge (PEAC) service and a school based program for gifted and talented students (GATE).

The school's Instrumental Program is available to students from Year 3 to 6 depending on the instrument of choice and aptitude. All students will be tested in appropriate years and parents will be informed before final selection takes place.

Before accepting a place in the program careful consideration should be given by both parents and students to the commitment required to learn instrumental music, particularly in the event of a clash with other interests such as sport, ballet, PEAC lessons etc.

Year of Introduction	Instrument	Loan Charges	Class size	Loan Period
Year 3	Violin and Viola	Annual charges are detailed in our Voluntary Contributions and Charges Document	4	N/A
Year 4	Cello		3	2 Years
Year 5	Clarinet		5	1 Year
Year 5	Brass (trumpet/trombone)		5	1 Year
Year 5	Double Bass		2	Loan for the duration of participation

Factions

Family members are placed in the following factions:

Forrest	Blue	O'Connor	Yellow
Murdoch	Green	Stirling	Red

Students are expected to wear their faction T-shirt every Friday (available from the Uniform Shop). These traditional faction names were chosen because they represent famous WA pioneers.

Good Standing Policy

This year the Good Standing Policy comes into effect where all students start each term with their Good Standing. It is expected that the students are to keep their Good Standing to be able to attend the various class and school activities throughout the year. Strikes (infringements) can be given for behaviour, dress code, e-breaches and misuse of mobile phones. An e-breach is noncompliance with the Appropriate Use Agreement for electronic devices and the internet. If a student loses their Good Standing, they follow a process including the use of a tracking card to regain it.

For the time the student has lost their Good Standing they will be restricted from participating in a variety of class and school activities. Parents are informed at every step of the process. The determination of the loss of Good Standing is at the discretion of the Principal. Please refer to the Good Standing Policy found on the school website for further information.

The school has the right (and accountability) to exclude students from excursions who present a risk to the safety of themselves and/or others as well as those whose behaviour has indicated they are unable to accept responsibility for behaving appropriately. Parents will be notified of alternate supervision in this case.

Head Lice

Parents will be advised should their child be found to have head lice during the day. Children may return to school once treatment has occurred. If an incident occurs, all parents with children in the class will be notified allowing preventative action to be taken. Preventative weekly shampoos will assist in keeping this problem to a minimum. Successful treatment/prevention can also occur by combing conditioner through the hair regularly. Information brochures are available from the office or the Department of Health WA website – www.health.wa.gov.au

Infectious Diseases

Students are required to be absent from school for the duration of any infectious period. Health Department regulations on the exclusion from school for specific infections may be obtained from the office or Department of Health WA website - www.health.wa.gov.au the following infections required children to be excluded:

- | | |
|--------------------------|--|
| Chicken Pox: | Exclude from school. The child may return once the rash has crusted or on presentation of a medical certificate. |
| Conjunctivitis: | Exclude from school until treated and the discharge has ceased. |
| Gastro Enteritis: | It is suggested that children stay at home for the first 24 hours. |
| Head Lice: | Child must be sent home and may return once effective treatment has been commenced and live lice removed. Please check the whole family. |
| Impetigo: | (School Sores) Child can be admitted to school 24 hours after treatment has commenced. Weeping sores must be covered at all times with waterproof dressing. |

- Measles:** Incubation period is from 8 to 14 days. The infectious period is 4 days before and 4 days after the rash appears. Return to school 4 days after the rash appears or with a medical certificate.
- Mumps:** Exclude for at least 9 days after symptoms appear.
- Ringworm:** Exclude until the day after treatment commences.
- Rubella:** **(German Measles)** Exclude from school until full recovery or 4 days after the onset of the rash.

Please report incidents of Measles, Mumps, Whooping Cough and Rubella to the school office.

Measles cases also require the exclusion of any non-immunised children from school. Immunisation is strongly recommended. Information brochures providing further details are available from the Department of Health - www.health.wa.gov.au

Library

All classes, Kindy-Year 6, will have the opportunity to borrow resources from the library each week. In order to do so, each child is required to have a library bag in order to keep the borrowed books protected. A cotton bag approximately 45cm x 30cm, opening at one end with a drawstring or flap is suitable and can be purchased from the Uniform Shop.

Each class has a timetabled session in the library each week as well as opportunities to access its resources for research at other times as required.

Note: Payment will be required for the replacement of 'damaged beyond repair' and lost resources. All books are checked for damage on return before being returned to the shelves for further borrowing.

Lost Property

All lost property is stored in the basket outside the administration block (near the deputy's office) where children and parents have constant access. At the end of each term, lost property will be displayed after a morning assembly when parents will have the opportunity to view it.

To keep lost property to a minimum please ensure all items are marked with your child's name. Unclaimed clothing will be sent to local charities or washed and used for emergency clothing.

Language

The language taught at Bateman is Mandarin and all classes in Year 1 - 6 are involved in weekly lessons taught by a specialist teacher. Learning another language keeps with Bateman's theme of multiculturalism and helps understand other cultural backgrounds.

Media Consent Forms

From time to time the school highlights achievements of our students through the fortnightly newsletter, local or state papers, P&C Facebook page, and on our website. The school requires parent permission to place student names and pictures in these media formats. A consent form is required for each child and will be given out in Pre Primary and again in Year 4. It remains valid unless advised otherwise.

Medication

In accordance with the Department of Education policy, parents requiring long term medication to be administered to their child at school need to complete the necessary forms

at the office. The form requires the signature of the prescribing doctor. Any changes to medication, requires alteration to these forms as they are a legal instruction to those taking the responsibility of administration.

For short term medication, a form completed with a parent signature only is required. Students may NOT bring any medication or herbal preparations to school to self administer from their bag. The only medication approved to be kept in bags is puffers for asthma.

Mobile Phones

Mobile phones are NOT permitted in classrooms or school bags and must be handed to the front office prior to school starting for safe keeping until the end of the day. All smart watches that are worn at school must be put into aeroplane mode from the beginning of the day until the end of the day.

Newsletters

The fortnightly school newsletter is posted on our website every second Thursday. Parents will receive a notification via Skoolbag when the Newsletter is uploaded to the website.

The newsletter will contain details of school activities and other matters of interest to parents. If you do not have access to a computer or smart phone, a limited number of hard copies are available at the office.

No Hat, No Play Policy

Students will not be permitted in the sun without wearing a hat. They will be required to remain in shaded verandah areas of the school. A hat is required to participate in all physical education lessons and sport. The school promotes the wearing of hats to maximise protection. These are available from the uniform shop.

Nursing Team

The school is serviced by nurses from the Child and Adolescent Health – Fremantle Region School Health Team. The team visits our school regularly to conduct screening and implement health promotion programs. Our nurse continues to be available for our appropriate referrals outside of scheduled visits when required.

P&C Association

Bateman Primary has a strong and energetic P&C. Its functions are to:

- Represent parents/community on a school decision
- Encourage parents to participate in developing the school's educational policy
- Develop parent participation in the school
- Be the forum for parents to discuss issues pertaining to the school and its community and for gathering opinions
- Promote and support communication and cooperation within the school community and to bring educational matters to the attention of the wider community
- Provide extra amenities for the benefit of students

The P&C Contributions for 2020 is \$30 per student from Kindergarten to Year 6. These donations reduce the amount of fundraising needed by the P&C throughout the year.

Parent Information Meetings

During Week 3 of Term 1 all teachers will conduct a parent information meeting. The purpose of this meeting is for teachers to share classroom policies and procedures and to explain how parents can best support their child's learning program. Teachers will inform parents of the time for this meeting. Similar meetings will also be held at other times during the year.

Please note these meetings are not for individual interviews as they are quite formal in nature. It is requested that children do not attend these meetings. There are other times during the year when parents can attend various events and activities with their children. It would be appreciated if children were NOT left unsupervised in the grounds at night when these meetings are being held. The meetings last approximately one hour.

Parent Involvement

This school is a learning community; it fosters a partnership with parents in order to provide the best possible learning environment for the children. There will be many ways in which parents will be invited to participate in the development of policies and school planning processes as well as supporting teachers in classrooms and joining with children in the classroom for special events and/or activities such as the Rainbow Reading program. All parents who are involved in classroom assistance will be advised of the school's confidentiality obligations via an information brochure.

Parent Teacher Interviews

Parents are requested to make appointments for interviews with their child's teacher. This allows time for the teacher to gather information relevant to the discussion. It is, however, important for the teachers to be kept informed of circumstances which may have an impact on a child's learning on any given day. Parents are requested that unless otherwise arranged with the teacher, mornings before school are generally a very busy time for teachers and not appropriate for unannounced interviews. The best method of communication with teachers is via email to arrange any meetings or for general correspondence. Parents are requested to avoid interview appointments on Wednesday afternoon. All staff members are required to attend a weekly staff/planning meeting on this day, immediately after school ends.

Parking

Parents picking up and setting down children should park in the parent car park provided on Bartling Crescent. Please do **NOT** use the staff car park. Parents should also avoid using Dean Road for parking. For the safety of the children, the pick up time after school requires the utmost cooperation from parents.

Four bays in the car park in front of the school have been designated as Kiss & Drive in the mornings. These are designed for the quick set-down of students. In the morning, drivers must remain in the vehicle with the engine running and move away carefully when children are clear of the vehicle. Students are encouraged to walk or ride to school when weather permits. The school has a secure bike enclosure if students wish to ride.

PEAC (Primary Extension and Challenge)

PEAC is an education program that brings together 'identified students' from some ninety schools within the South Metro Education District. Students from Bateman Primary are tested during Year Four and results are sent to District Office for analysis. Depending on the number of places available, offers are made to students as they move into Year 5 & 6. The program is administered from South Metro Regional Office.

Photos

All students will be photographed by *Kapture Photographers* on a pre-payment system. The dates for 2020 school photos have been scheduled for Wednesday 6 March.

Photographing, Filming and Recording of Students

The school has a set of guidelines regarding the photographing, filming and recording of children other than your own. Permission needs to be sought from the child/ren's parents. Parents are able to use photos and videos for personal use and are strongly discouraged from posting them on any form of social media.

Students are expected to delete all photos/films/recordings of friends at the end of each year unless they have that friend's permission to have the photo for personal use. The photos/films/recordings are not to be posted on any form of social media.

Parents are able to take photos/films/recordings for the class teacher when they are on that class's excursion, however they are expected to download them to the teacher at the end of the day and then delete them off their personal device.

Staff are also able to take photos/films/recordings using their school provided iPad, however they must be downloaded onto the school's network or deleted within a week of taking the photos/films/recordings. Once they have been downloaded, they are to be deleted off the device.

Physical Education

Bateman Primary has a specialist teacher for Physical Education as well as excellent facilities and resources which allow maximum opportunities for this area of the curriculum to develop.

Each class in Year 1 – 6 will be timetabled for Physical Education with the specialist and sport with teachers from their area of the school. This complies with the requirements for all students to engage in 2 hours of physical activity each week.

Each year the school conducts a faction-based Athletics and Swimming Carnival and participate in Interschool Carnivals as well as summer and winter carnivals with local schools, such as cross-country, netball and football.

Playground Duty

Teachers are rostered on duty for each break, during and after school time. At all times, a duty teacher should be visible to children in all areas of the school. Should children experience any troubles, they are encouraged to communicate this to the duty teacher who will endeavour to problem solve or resolve conflicts which may occur. Informing teachers about inappropriate or undesirable behaviour is part of the responsibility all children accept if they wish inappropriate behaviour to stop.

Our school has a "zero tolerance" to bullying with a strong anti-bulling policy. This policy requires students to advise either the duty teacher or their class teacher if they feel this is happening to them. Unless teachers know about these incidents, they are unable to resolve the issues. By not seeking this assistance, the behaviour may be ongoing. By catching problems as they arise, we are able to maintain a positive tone in the school grounds and classrooms. Parents who may be aware of these problems should seek the assistance of the class teacher as a first contact.

Psychologist

The School Psychologist attends Bateman Primary one day per week to assist with student learning and behaviour difficulties. The School Psych only becomes involved with students after a consultative process with the class teacher, parent and Learning Support Coordinator has been followed. They all become a part of the team in assisting with resolving the identified concerns using available resources and personnel.

Reports

Parents will receive two formal reports on their child's progress and achievement each year. This is supplemented by tests and work which may be sent home and interviews between you and the teacher.

Parents wishing to discuss further details about their child's report should make an appointment with the classroom teacher who will provide additional information about the learning program and your child's achievements of learning outcomes.

Reports are emailed home at the end of each semester. Duplicate reports can be emailed to the home address of non-custodial parents. Please notify the office if a duplicate report is required.

School Banking

The school has a Commonwealth Bank student banking facility organised by parents. Currently, every Wednesday morning, students are able to bring in their money to deposit into their own bank account. There are no fees and parents have access via the Internet from home. Application forms can be obtained from the school office.

School Board

The School Board has representatives from both the parent body and staff. The Board plays a role in monitoring school objectives and priorities, code of conduct, dress code and the establishment of annual voluntary contributions and charges. Elections for parent representatives are organised by the School Board as positions become vacant.

School Development Days

To enable staff planning, the Department of Education allows for a number of School Development Days each year. Students do not attend on these days. Dates are published in our school newsletter and term planners.

School Discipline

Bateman Primary bases its discipline policy on the 1 / 2 / 3 Magic Method which can be found under the Positive Behaviour Support Plan on our website. All students are informed of the agreed rules and expectation. At the beginning of the year the students and the teacher jointly form these rules at class meetings. The students are also informed of the consequences during the class meetings. Throughout the learning continuum students are praised for their efforts.

The school follows an agreed school policy where parents are informed at respective levels of intervention. A copy of the policy is available on the school's website.

Security

The school is secured by silent alarms and patrolled by School Watch. Any suspicious activity noticed by the community in a "neighbourhood watch" sense can be reported to the school or the Department of Education Security by telephoning 1800 177 777 or 9264 4771.

Parents are requested to reinforce appropriate and safe behaviour by advising their children against visiting the school grounds after school hours. Organised and supervised sporting leisure activities are excluded.

Skoolbag

Skoolbag is a mobile phone App and is our preferred method of communication. Please download the App to keep up to date with the latest Bateman Primary School Information. An instruction sheet on how to do this is available from the office.

Sporting Equipment

Play and sporting equipment is provided during recess and lunch time and is distributed via the Sports Storeroom. No equipment is permitted before school. No personal sporting equipment should be brought to school.

Student Requirements

Students are required to bring all stationery and associated items to school as shown on the relevant personal requirements list. All items must be clearly labelled with the child's first and last name, i.e. John Smith. The classroom teacher may store some items for later distribution.

This will be explained further by classroom teachers at the beginning of the year meetings when classroom procedures are described. At the end of each term, pencil cases will be sent home for checking and re-stocking of necessary items.

Children can only be expected to do their best if they have the appropriate equipment with which to work, and some items do not last for a year. It is unfair and disruptive for children to borrow the equipment provided by others.

Swimming Lessons

Swimming Lessons are offered to students in Pre-Primary to Year 6 and all children are strongly encouraged to attend as it forms part of their Phys Ed Program. Lessons are held at Melville Aquatic Centre.

Term Planner

A Term Planner will be posted on our website in Week One of each term to advise parents of upcoming events and activities for the upcoming term and to forecast important dates to remember.

Uniforms - Shop is open Thursday mornings 8.30 – 9.00am

All students are encouraged to wear the school uniform at all times in accordance with the Dress Code Policy. Items can be purchased from the P&C Association who have a uniform shop on site next to the main office. Hours of opening are advertised on the window of the Uniform Shop. Order forms and contact telephone numbers for the Uniform Committee are available from the office.

A school's dress code plays an important role in promoting the positive image of the school and creating a sense of identity. Parents and staff believe that a uniform dress code develops in the students a sense of ownership and pride in their school and their faction (a full copy of the Dress Code Policy is on the school's website).

Girls: Black skirt, black shorts or black tracksuit pants and school or faction polo shirt, with Bateman black polar fleece zip up jacket. All students must wear a Bateman Primary School hat.

Boys: Black shorts or black tracksuit pants and school or faction polo shirt, with Bateman black polar fleece zip up jacket. All students must wear a Bateman Primary School hat.

UR Strong

In 2019 the school introduced the internationally recognised program, Friendology 101 by URSTRONG. This wellbeing program empowers children with the skills, language, and self-confidence to be better friends and develop healthier friendships. Through a series of sessions, the students will learn language to better express their feelings, stand up for

themselves, and put out *Friendship Fires*® (URSTRONG's term for conflict). A key element of **Friendology 101** is teaching students the difference between normal conflict and bullying.

We strongly believe this program's focus on teaching the skills to develop healthy relationships, starting at a young age, is the preventative approach and, ultimately, the solution to this bullying epidemic. Friendology 101 also helps students and teachers establish a common language so that they can co-identify social issues and learn to better communicate solutions.

Based on the feedback from other schools who've adopted this program, we are certain the Friendology 101 curriculum will positively improve the culture of our school.

As social-emotional wellbeing and character education are already such an integral part of our school's philosophy, this friendship program aligns perfectly with our values. Research clearly demonstrates that children who have healthy friendships are involved in more leadership roles, have higher self-esteem, a more positive body image, perform better academically, and make smarter decisions in future relationships.

Valuables and Jewellery

For the children's safety, the wearing of jewellery, except studs and sleepers in pierced ears, are NOT permitted. Make up and nail polish is considered inappropriate at primary school. This will be reinforced by teachers who will remind students of the rules. Safety issues are part of a school's duty of care.

The bringing of toys, games or valuable items to school will be discouraged. Loss or damage can lead to a great deal of upset.

Wet Weather Program

Should inclement weather occur at recess or lunchtime, eating and appropriate activities will be supervised indoors by a classroom teacher.

PLAN OF BATEMAN PRIMARY SCHOOL 2020

